



**Minutes of a Meeting of the Parish Council held at 7.30pm on Tuesday 14th June 2022
Village Hall, Dinton**

Present: Cllrs O’Driscoll (Chairman), Usherwood, Vane, Heath, Lamkin and Cottman
K Gray (Clerk to the Council)

4 Residents C Lambert (Bucks Herald) M Dunton (FVS)

1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk
All councillors present.

2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

To grant any requests for pecuniary declaration dispensation as appropriate

- Cllrs O’Driscoll and Heath declared an interest in agenda item 12 Planning Application for the Seven Stars Ph.
- No dispensations were requested.

3. Minutes of the previous meeting 10th May 2022

RESOLVED: To accept and sign the minutes of 10/5/22 as a true record.

4. Clerk’s Report

To receive a report from the Clerk on matters dealt with and taking forward for the parish council. Nothing specific to report and no questions from councillors.

RESOLVED: The Chairman to adjourn the meeting to receive questions from the public and receive any reports/questions from cllrs on matters relating to council business.

5. Questions from the public & any reports/questions from Councillors on matters not already listed on the agenda.

- Cllr Cottman thanked those for arranging and cleaning the benches in the parish field. A good job was carried out and it is appreciated.
- Cllr Heath commented on general maintenance of public footpaths and bridleways and asked the parish council to consider making a statement to say that they were “footpath friendly”. The footpaths are well used and this is the only way to keep fit in the parish as we do not have adult gyms or equipment etc. Discussion took place on the current procedures for landowners to manage the footpaths that cross their land as well as the policy and procedures which Bucks Council should be adhering to in respect of enforcement. The Clerk explained the procedures under the Devolved Services Agreement as well as the costs for the annual grass cut which is carried out under the agreement. Additional cuts

will need to be paid for separately by the parish council if they wish to ensure the footpaths are accessible if not cleared by the landowner.

Cllr Heath and the Clerk will discuss some of the footpaths that need focusing on under the Devolved Services Agreement as some landowners are very good at making sure the paths are accessible.

- Cllr Vane stated that the newly installed benches looked lovely but she was concerned that they may not be secure enough to deter theft. She also suggested that litter bins be installed near the benches as there were already signs of litter on the grass near the benches.
- Cllr Usherwood reported that the Planning Appeal for Pinehill had been refused and the Bigstrup Farm appeal was ongoing. . He also mentioned the need for the parish council to discuss the recent email from the Clerk concerning the listing of possible Brownfield Sites in the parish so the planning department could consider where new housing could be built instead of using Greenbelt land. This will be put on the July agenda as some areas were noted, by parish councillors, to be possible Brownfield sites in the parish.
- Cllr O'Driscoll reported that the minor works stated in the RoSPA report for the playground will be carried out as soon as possible.
- Resident thanked all those who had been part of the organisation of the various Platinum Jubilee Events across the parish. Cllr Cottman will express the parish councils appreciation to those who arranged the event on the parish field and the organisers of the event in Upton thanked the parish council for the grant to enable the event. The parish council expressed their appreciation for all those who organised these community events which were well attended and enjoyed by many across the parish.
- Resident expressed appreciation for the Ford Village jubilee event that was arranged and also thanked the parish council for the installation of the new bench in Ford. She also said having a Footpath Champion for the Parish was a good idea as she uses the footpath regularly.
- Resident asked questions about the Ford MVAS maintenance contract and what money was still available. The parish council budgets for the annual maintenance contract and the original donated money from Bucks County Council has been spent on the MVAS. The accounts do not show any earmarked amounts for the MVAS as this money was donated prior to 2013. He also raised concerns about the state of the highway and asked if there was any possibility that Bucks Council can provide a traffic census which they have done in the past. This would have to be requested to Bucks Highways which the Clerk advised were probably not doing this anymore. The Local Area Technician (LAT) would be able to advise on that and Cllr Lamkin could enquire when he next speaks to Colin Woolford the LAT. He also mentioned a caravan parked in a field in Ford which he considers is not entitled to be there.

Cllr Lamkin arrived at this point in the meeting (8.06pm)

- Resident thanked the organisers of the Upton Platinum Jubilee Party which she attended and was able to speak to people she had not seen for a long time. This event was well attended and successful and it provided a platform for community engagement and support. She also mentioned the bramble bush on the verge near the parking layby, which needs cutting back. Cllr Lamkin is to investigate if this is owned by the landowner of the field or whether it has grown and not been cut back on the Bucks Council owned public verge. The Clerk advised if it was on the grass verge owned by the council then we could cut it back but the maintenance teams will not cut near parked cars if they are not able

to cut this safely. It was also reported that the grass on the A418 was very tall. The Clerk advised that any grass on the highway which is above 30mph limit does not fall under the Devolved Services Agreement and is the responsibility of Bucks Council.

- Cllr Lamkin also mentioned that the grass on the A418 was very tall and difficult for pedestrians to use the footpath.

RESOLVED: The Chairman to re-convene the meeting under Standing Orders

6. Finances and Orders for Payment

RESOLVED: That the following orders and retrospective orders be agreed and paid:

• Playsafety	RoSPA Report	£84.00	101092
• R Lamkin	Benches – reimbursement	£1,105.95	101093
• Impact Signs	Playground plaque	£18.64	101094
• HMRC	Contributions	£880.36	101095
• Dinton Village Fete	Jubilee Grant	£500.00	101096
• Cllr T Heath	Community Orchard	£237.31	101097
• A P Howard	Community Orchard	£1,700.05	101098
• Mrs D Cole	Internal Audit	£50.19	101099

RESOLVED: To receive, and agree, the monthly finance report, Bank/Cash and Investment Reconciliation as at 31st May 2022 from the Finance Officer & RFO.

6 (a) AGAR

- To receive and accept the Internal Audit Report for 2021/22
RESOLVED: To receive and accept the Internal Audit Report from Mrs D Cole, Internal Auditor.
- To approve and sign the AGAR
RESOLVED: To receive and accept the AGAR and that the Chairman, Clerk and RFO sign the documentation relating to the AGAR for 2021 – 2022 Accounts and for the Clerk and RFO to issue the notifications and send to the External Auditor as per detailed procedures.

7. Community Orchard

Cllr Heath to give the parish council any updates, if necessary and for the council to make any further decisions.

Cllr Heath gave an update on the works carried out in the orchard and reported that a number of volunteers were watering the 25 apple trees. He plans to propose to the council a scheme for raising funds for the maintenance of the orchard by allowing people to sponsor a tree, purchase a memorial plaque.

8. Fire Engine Shed

To discuss, and agree if necessary, repairs to the Fire Engine Shed.

Cllr Usherwood reported on the work required for the maintenance of the fire engine shed. Masonry bees had damaged the mortar and this needs replacing.

RESOLVED: To have the works carried out at an approximate cost of £300 and for Cllr Usherwood to arrange with the contractor to do this work.

9. Roads & General Maintenance

Any specific matters for discussion relating to road maintenance concerns raised with the County Council and other stakeholders.

Cllr Lamkin suggested that a further parking bay could be made in Upton.

RESOLVED: That Cllr Lamkin speak to the LAT and seek some advice on the possibility of costs and permission to create another parking bay in Upton.

Cllr Usherwood reported that Westlington Green grass verge continues to be damaged due to vehicles. Work had been agreed with Steve Webb to install wooden posts to try and stop the damage and this was scheduled to take place as soon as possible.

10. Road Traffic Mirror

To discuss the need, and suitable costs with permission, for the installation of a mirror previously proposed by Cllr Lamkin. Further discussion needed in light of advice received before proceeding with any proposals.

After receiving information and guidance from the LAT on this proposal it was

RESOLVED: That Cllr Lamkin would speak to the LAT and obtain permission to install the mirror. The Clerk will be copied into the email so he can advise the council on ensuring that all the relevant permissions were in place to enable insurance cover and relevant protection for the council.

11. Planning Enforcement

Council to receive an update on the enforcement, by Buckinghamshire Council Planning Enforcement Officers, of specific planning breaches raised by the Parish Council.

- 1. 19/00304/CON3 - Ford field, Main Road, Ford**
- 2. 15/00448/CON3 - Land between Hare Folly and Westlington Cottage, Gibraltar,**

Cllr Ashley Waite (Bucks Council) was unable to attend the parish council meeting but he gave the following update on the above planning enforcement matters:

19/00304/CON

This planning case has been closed subject to a compliance check as the caravan has been moved which is good news.

15/00448/CON3

Bucks Council has received a completed PCN with a number of facts that will need to be corroborated. I am pushing for a site inspection asap to bring this to a closure asap.

12. Planning Applications

To receive, comment and to either object, support or oppose the following planning applications:

To accept and consider late applications presented by the Clerk.

To note any applications (decisions made and to be made) delegated to Councillors.

Cllrs Heath and O'Driscoll left the meeting at this point and Cllr Usherwood took the Chair.

- **22/01705/PAMSLB** **Seven Stars Public House, Dinton**
Erection of pergola
RESOLVED: No Objection

Cllrs Heath and O'Driscoll returned to the meeting at this point and Cllr O'Driscoll resumed the Chair.

- **22/00921/APP**

The Jays, Main Road, Ford

Demolition of single detached garage, division of one dwelling into two separate dwellings, side and rear extension on one dwelling and raising of roofs to create habitable accommodation within the roof space and new porch on both dwellings.

RESOLVED: No Objection

There being no further business of the Council, the Chairman closed the meeting at 9pm

Signed: _____ Date: _____