



**Mr Keith Gray JP, CILCA, FSLCC**  
**Clerk to the Council**  
**Disraeli House**  
**15 Disraeli Square**  
**Fairford Leys**  
**Aylesbury**  
**Buckinghamshire HP19 7GS**

**Tel: 01296 – 291446 / 422800**  
**Mob: 07789-586594**  
**Email: keith.gray6@btopenworld.com**

Dear Councillor

6<sup>th</sup> November 2023

You are hereby summoned to attend a Meeting of Dinton with Ford & Upton Parish Council on **Tuesday 14<sup>th</sup> November 2023 at 7.30pm** in Dinton Village Hall.

Please note the attached agenda of business and please contact me should you require any further information regarding the proposed business of the council.

*Keith Gray*

**Keith Gray**  
**Clerk to the Council**



## AGENDA

**Tuesday 14<sup>th</sup> November 2023**  
**DINTON VILLAGE HALL - 7.30pm**

**1. Apologies for Absence**

To receive and accept apologies for absence notified to the Chairman or Clerk

**2. Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest

To grant any requests for pecuniary declaration dispensation as appropriate

**3. Minutes of the previous meeting 10<sup>th</sup> October 2023**

To accept and sign the minutes of 10/10/23 as a true record.

**4. Clerk's Report**

To receive a report from the Clerk on matters dealt with and taking forward for the parish council.

*The Chairman to adjourn the meeting to receive questions from the public and receive any reports/questions from cllrs on matters relating to council business.*

**5. Questions from the public & any reports/questions from Councillors on matters not already listed on the agenda.**

*The Chairman to re-convene the meeting under Standing Orders*

**6. Finances and Orders for Payment**

Agree orders and retrospective orders for payment presented by the RFO and/or Clerk.

• PKF Littlejohn LLP	External Audit	£252.00	101209
• MRA Garden Services	Grass Cutting	£1,580.00	101210
• J Welland	Installation/Notice Board	£50.00	101211
• Cheque destroyed			101212
• HMRC	Contributions	£1,069.20	101213
• D Cole	Internal Audit	£53.63	101214
• Tomaz Kudzin	Playground Maintenance	£75.00	101215
• T Sadler	Notice Board/Bench/Ford	£38.00	101216
• Fairford Leys Centre	RS Wreaths	£39.98	101219

To Receive, accept and agree, the monthly Finance Report from the Finance Officer/RFO

**7. AGAR – External Auditor Report**

Council to receive and accept the External Auditors Report – AGAR 2022/2023

Copied to all councillors.

**8. Roads & General Maintenance**

Any specific matters for discussion relating to road maintenance concerns raised with the County Council and other stakeholders.

**9. “Dead Slow” Safety Signage**

Proposal that the Council agrees to purchase signage, as previously discussed, and proposed. Details copied to councillors. 10 signs, total cost £185.

**10. 20mph Limit Request**

Cllr Vane requests the council to consider approaching Buckinghamshire Council highways for a 20mph limit at the school drop off times. Consideration on highways department’s process for 20mph limit requests and the costs for applications to be considered. Consideration for current Buckinghamshire Council policy on 20mph requests.

**11. Planning Applications**

To receive, comment and to either object, support or oppose the following planning applications. To accept and consider late applications presented by the Clerk.

To note any applications (decisions made and to be made) delegated to Councillors.

- **23/03116/APP Westlington Manor, Oxford Road, Dinton**  
Householder application for erection of garden building