



**Mr Keith Gray JP, CILCA, FSLCC, MILM**  
**Clerk to the Council**  
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Dear Councillor

6<sup>th</sup> July 2020

You are hereby summoned to attend a virtual Meeting of Dinton with Ford & Upton Parish Council on **Tuesday 14th July 2020 at 7.30pm.**

Details of how to join the meeting are:

Join Zoom Meeting

Topic: Dinton with Ford & Upton Parish Council Meeting  
Time: Jul 14, 2020 19:30 London

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/89748144762>

**Meeting ID: 897 4814 4762**  
One tap mobile  
+442034815237,,89748144762# United Kingdom  
+442034815240,,89748144762# United Kingdom

Dial by your location  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 203 051 2874 United Kingdom

**Meeting ID: 897 4814 4762**

Please note the attached agenda of business and please contact me should you require any further information regarding the proposed business of the council.

*Keith Gray*

**Keith Gray**  
**Clerk to the Council**



## AGENDA

**Tuesday 14<sup>th</sup> July 2020**  
**VIRTUAL MEETING - 7.30pm**

Members of the Public can join this virtual Council Meeting by using the details below. Any questions should be addressed to the Clerk to the Council, Mr Keith Gray on [keith.gray6@btopenworld.com](mailto:keith.gray6@btopenworld.com).

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### **1. Apologies for Absence**

To receive and accept apologies for absence notified to the Chairman or Clerk

### **2. Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest  
To grant any requests for pecuniary declaration dispensation as appropriate

### **3. Minutes of the previous meeting 9<sup>th</sup> June 2020**

To accept and sign the minutes of 9/6/20 as a true record.

### **4. Clerk's Report**

To receive a report from the Clerk on matters dealt with and taking forward for the parish council.

*The Chairman to adjourn the meeting to receive questions from the public and receive any reports/questions from cllrs on matters relating to council business.*

### **5. Questions from the public & any reports/questions from Councillors on matters not already listed on the agenda.**

*The Chairman to re-convene the meeting under Standing Orders*

### **6. Internal Auditor 2019/2020**

- Council to note the resignation of Mr A Lambourne as the Council's Internal Auditor.
- Council to agree the appointment of Mrs Deborah Cole as the Parish Council's Internal Auditor in respect of the AGAR.

## **7. Finances and Orders for Payment**

To agree and authorise orders for payments and retrospective orders for payment presented by the RFO and/or Clerk

•	Cheque	Destroyed		100919
•	J Wellend	Spinney clearance works	75.00	100920
•	Keith Gray	Easyspace website fee	44.16	100921
•	Cheque	Destroyed		100922
•	Mrs D Cole	Internal Audit	46.44	100925
•	EoN	Electricity	9.77	100926
•	Fresh Design & Print	Bigg Issue	230.00	100927

To receive, and agree, the monthly finance report from the Finance Officer & RFO.

## **8. Internal Audit Report for AGAR purposes 2019/20**

Council to receive and agree the Internal Auditor's Report in line with procedures for the AGAR 2019/20.

## **9. Annual Governance & Accountability Return 2019/20 (AGAR)**

Council to receive, approve and sign the AGAR and issue to the External Auditor.

## **10. Playground Renewal & Repairs**

Council to discuss and agree the necessary repairs to the playground.

## **11. Parish Field Grass Cutting**

Council to consider and agree payment to Mr A Piggott for grass cutting

## **12. Website Accessibility – Government Changes to Legislation**

Council to consider the information issued by the Clerk and to consider and agree re-designing and revising the website to compliance with new laws.

## **13. Community Led Plan**

To receive any updates on the plan from Cllr Dunne.

## **14. Devolved Services**

To receive any reports, if available, and agree any specific actions in relation to devolved services.

## **15. Roads & General Maintenance**

Cllr Kidner to give feedback (if required) on matters relating to road maintenance concerns raised with the County Council and other stakeholders.

## **16. Planning Applications**

To receive, comment and to either object, support or oppose the following planning applications:

To accept and consider late applications presented by the Clerk.

To note any applications (decisions made and to be made) delegated to Councillors.

- **20/02061/APP**      **Rose Cottage, Gibraltar, Dinton**  
Two storey side/rear part single storey extension,  
double garage and log store

- **20/01912/APP**      **11 Chapel Road, Ford**  
Single storey front porch extension  
RESOLVED: No Objection
  
- **20/01959/APP**      **Dinton Castle, Oxford Road, Dinton**  
Removal of condition 15 (access) relating to application 16/02259/APP (retrospective) Condition Number(s): 15  
Condition(s) Removal: The actual access complies with DMRB Standards No other part of the development shall be occupied until the existing means of access has been upgraded and constructed in accordance with the Buckinghamshire Council guide note “Private Vehicular Access Within the Public Highway”
  
- **20/00059/APP**      **Bigstup Farm, Aylesbury Road, Haddenham**  
Conversion and restoration of redundant barns to create an Outreach Education Centre and Wedding Venue, plus the demolition of a former silage barn and erection of a replacement restaurant/kitchen building and formation of associated new access drive and car park, plus change of use of Wychert and Byre Barn to self-catering accommodation

Further documentation on BC Planning Portal Website for this application